



REPUBLIC OF ZAMBIA

(Surname)	(Other Names)
Please write your name here	

FORM 'A'
APPLICATION FOR A ZAMBIAN PASSPORT FOR
PERSONS OVER SIXTEEN YEARS OF AGE
FEE K70,000 FOR A 32 PAGE PASSPORT IN CASH. IT IS REGRETTED THAT
CHEQUES ARE NOT ACCEPTABLE.

IMPORTANT. Read instruction carefully before completing the form

NOTES

HOW TO COMPLETE THE FORM

1. Section 1,3,5,6 and 8 of this form must be completed in English by all applications for new passports, Section 2 and 4 must also be completed by those to whom these sections apply.

Section 5 must be completed if the applicant's children under 16 are to be included in the passport. The same documentation is required for separate passport (See Note 4). The marriage certificate must also be produced.

The form should be clearly written in the applicant's own handwriting using block capitals for all names.

Children over 16 years of age may not be included in an adult's passport.

Application for a separate passport for a child under 16 should be made on form 'B'.

2 **Authentication of application.** The application must be authenticated and sponsored in Section 8 by a Minister of Religion, Medical or Legal Practitioner, Established Senior Civil Servant, Senior Bank official, or any Zambian subject of similar standing who has been personally acquainted with the applicant for at least two years. A member of the applicant's family is not acceptable as a recommender. (See also Note 3).

3. **Photographs** Two copies of a recent photograph of the applicant must be included with the application. These must be taken full face without hat and must not be mounted. The size must not be more than 64 mm by 51mm or less than 51mm by 38mm. They must be printed on normal photographic paper and not be glazed on the reverse side. The recommender is also required to endorse the reverse side of one copy with the words: 'I certify that this is a true likeness of the applicant Mr. (Mrs or Miss).....and add his signature.

All photographs included with an application become the property of the Government of the Republic of Zambia when it is lodged.

4. Documents to be produced.

- (a) If applicant was born in Zambia- Applicants birth Certificate (or previous passport).
- (b) If the applicant was born outside Zambia of a Zambia parent-
 - (i) applicant's birth certificate and his/her parents' marriage Certificate;
 - (ii) his/her parents birth certificate, naturalisation or registration document, or other evidence of Zambian nationality;
 - (iii) If applicant's birth was registered at a Zambian Mission abroad details of that registration must be given in Section 4.
- (c) If applicant is a citizen of Zambia by naturalisation or by registration-

Applicant's naturalisation or registration document.

- (d) A foreign woman who has married a citizen of Zambia must produce evidence of her own registration as a citizen of Zambia.
- (e) If children under 16 are to be included in a passport their birth certificate/s must be produced.
- (f) Married persons must produce their marriage certificates.
- (g) Children under 21 years of age may not be granted passports or be included in the passports of other persons without the written consent of the legal guardian, or parent, except where the person under 21 is married. -

Letters of consent should state the relationship to the child.

(NB-Any other person, claiming legal custody during lifetime of the parent must produce the Court Order committing the child to her or that person's custody.)

(h) A change of name other than by marriage or adoption must be substantiated by the production of evidence showing that a bona fide change has been made for all purposes.

(i) In the absence of birth certificates the applicant must produce properly sworn affidavits, using Form N.

APPLICATION FORM 'A' To be completed in ink in the applicant's own handwriting.
 NOTE - Do not sign this form until you have read the notes on Page 1

PERSONAL DETAILS		PERSONAL DESCRIPTION
1. Surname <small>(IN BLOCK CAPITALS)</small> (State whether Mr, Mrs, Miss)		Profession or Occupation
Other Names <small>(IN FULL BLOCK CAPITALS)</small>		
Age last* birthday	Date of Birth (country)	Residence
Place and Country of birth		Height m cm
Marital Status: Single, Married, Widowed, Divorced <small>(CROSS OUT WORDS WHICH DO NOT APPLY)</small>		Colour of eyes
Maiden Surname: (if applicant is a woman who is or has been married)		Colour of Hair
Has name been changed? (otherwise than by marriage)	Yes No	Special peculiarities
	If so, state original name (see NOTE 4 (h))	
Present address <small>(IN BLOCK CAPITALS)</small>		
Usual place of residence <small>(IN BLOCK CAPITALS)</small>		
Place and Country of birth of parent		
National status of parent: Citizen of the Republic of Zambia by birth/registration. <small>(DELETE WORDS WHICH DO NOT APPLY) (SEE NOTE 4)</small>		
*If applicant is under 21 years of age, written consent of legal guardian must be produced (see note 4 (g).)		
2. MARRIED WOMEN (including widows and divorced women) applying must complete this section.		
Place of Marriage	Date of Marriage	Husband's (or late or former husband's) nationality
State whether married more than once..... If answer is 'Yes' details of former marriage (s) must be given on section 10		
Particulars of husband (or late or former husband)		
Surname and full other names	Place and country of birth	If husband was born outside Zambia give place and date of his father's birth.
If husband is not a Zambian citizen by birth details of his descent must be given on section 10.		
3. NATIONAL STATUS:		
(i) Citizen of Zambia by *birth		
(ii) Citizen of Zambia by *descent.		
(iii) Citizen of Zambia by *registration or naturalisation.		
N.R.C/Certificate No.		
Place of Issue.		
Date of issue.		
*Delete whichever is not applicable		
4. TO BE COMPLETED BY ALL PERSONS BORN OUTSIDE ZAMBIA:		
(a) If parent is a citizen of Zambia by registration, state:		
(i) No. Of his registration certificate.....		
(ii) Place and date of issue.....		
(b) If applicant's birth was registered at a Zambia Consulate abroad, or other Commonwealth Consulate abroad acting on behalf of Zambia state:		
(i) Name and Place of such Consulate.....		
(ii) Date of such registration.....		

5. **CHILDREN UNDER 16 (if to be included in passport)**

Surname	Other names in full	Place and Country of birth	Date of birth	Sex and relationship to applicant

NOTE - if applicant is not the legal guardian, written consent of the legal guardian must be produced. See NOTE 4 (g)

6. **PASSPORT REQUIRED FOR TRAVEL TO THE FOLLOWING COUNTRIES**

.....

Purpose of travel.....

Proposed date of travel.....

If sponsored by a Government state name of Department.....

DECLARATION. I, the undersigned, hereby apply for the issue of a passport. I declare that the information given in this application is correct to the best of my knowledge and belief, and that I have not lost the status of Zambia subject.

I further declare,

A that I have not previously held or applied for a passport of any description

B that my name is not endorsed on any valid passport or travel document,

C that all previous passports granted to me have been surrendered, other than passport or travel document No.....which is now attached and that I have made no other application for a passport since the attached passport or travel document was issued to me.

Signature.....Date.....

NOTE - If you had a passport which has been lost, cross out A and C and complete Section 9

8. **RECOMMENDER** (see NOTES 2 and 3 on page 1.)

I certify that the application has been known personally to me for Years, and that to the best of my knowledge and belief the facts stated on this form are correct. I am a Zambian subject.

Signature Date

Name N.R.C No.

Place of issue..... Date of issue.....

Profession (see NOTE 2 on page 1).....

Address

IMPORTANT - Applicants and recommenders (see Section 7 and 8) are warned that, should any statements made in connection with this application prove to be untrue, the consequences to them may be serious..

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DOCUMENTS PRODUCED TO BE NOTED HERE

Applicant's birth certificate or affidavit	Wife's birth certificate or affidavit	Husband's birth certificate or affidavit	Children's birth certificate or affidavit	Marriage Certificate	Other documents

(PLEASE SEE OVERLEAF)

9. **PARTICULARS OF PREVIOUS PASSPORT WHICH HAS BEEN LOST OR IS NOT AVAILABLE FOR PRESENT USE** (See Section 7, overleaf).

No. issued at on

Bearers name at time of issue

Circumstance in which passport was lost or destroyed, or other reason for its non-availability

Place and date of loss

What measures were taken at the time of reporting the loss?

Has loss been reported to the Police?

If so, state where and when

I certify that the above particulars are correct and undertake in the event of the passport coming again into my possession to return it to the Passport Office, Lusaka, to a Zambia Embassy or to a Zambian High Commissioner's Office for cancellation.

Signed Date:

10. **SUPPLEMENTARY INFORMATION**

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11. **LEGAL GUARDIAN'S CONSENT**

I, (FULL NAMES) residing at the legal guardian of (Full Name(s))

..... hereby give my consent for him/her/them (a) to hold a passport or (b) to be included in the passport of

Signature Date:

Relationship to child (see NOTE 4 (g))

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Amount of fee paid